

**CATEGORICAL ASSISTANCE PROGRESS REPORT
FOR TRIBAL COURT IMPLEMENTATION AND ENHANCEMENT GRANTEES**

Grantee: _____
Grant #: _____
City/State: _____
Contact Person: _____
E-mail: _____
Reporting Period (✓): _____ January 1 - June 30 (due July 30)
_____ July 1 - December 31 (due January 30)

INSTRUCTIONS: For each of the sections below, please describe your efforts during the reporting period. Use the information you provide in this report as the foundation to describe further activity and accomplishments in future reports. For instructions on submitting your progress report, please refer to the BJA progress report web page at www.ojp.usdoj.gov/bja/disc-progreport.htm or call your Program Manager.

Section I: Summary Information About Your Tribal Court
(Please include a one or two sentence explanation where requested)

1. Which type of Tribal Court grant do you have? _____ Implementation, _____ Enhancement
2. Is your tribal court operational? _____ Yes, _____ No
(Operational = having processed at least one case)
If yes, was it as a result of this grant? _____ Yes, _____ No
If yes, on what date did it become operational (month, year)? _____
3. Which of the following best describes your tribal court?
_____ Traditional style court leaning toward mediation, peace making, and restorative justice;
_____ Western style (adversarial)
_____ Neither: Describe: _____
4. Are you processing cases as a result of this grant? Yes No
If yes, how many per month? _____ January, 2001
_____ February, 2001
_____ March, 2001
_____ April, 2001
_____ May, 2001
_____ June, 2001
5. Regarding the cases your tribal court is handling:
 - Are these cases that would normally have been processed by federal or state authorities?
Yes, No
 - Identify the number that **would have been handled** by federal or state authorities of the total number of cases between January and June: # .

- What types of cases are you handling through this grant?:

- Are you continuing to refer cases to the state? _____ Yes _____ No

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6. Has the average length of time it takes to process a case (✓):

_____ Decreased?

_____ Increased?

- If yes to either, by how much? Why?

7. Did you include money in your grant for either of the following items (✓)?

_____ Software to track cases

_____ Computer hardware

- If you included money for hardware, did you purchase the equipment yet?

_____ Yes _____ No

- If you purchased equipment, did you prepare a Request for Proposals to help select a vendor? _____ Yes _____ No

8. How are you tracking cases handled through your court (✓)?

_____ Computer software specifically designed for case management

_____ Computer software, not specifically designed for case management

_____ Spreadsheet (such as Excel or Lotus)

_____ Database (such as Access or Paradox)

_____ Hand count

_____ Other: Please describe: _____

9. Have you made any formal agreements with the state as a result of this grant regarding handling cases? _____ Yes _____ No

If yes, please describe:

10. Check any of the following activities you have conducted as a result of this grant and describe what you have done?

_____ Formed partnerships (with whom and for what purpose)?

_____ Enacted any laws or changed any codes ?

_____ Hired personnel (what positions, full or part time)?

_____ Provided training (what type, how many trained, # hours of training, who did the training)?

_____ Developed formal agreements with the state for handling cases ?

Section II: Narrative

(Please attach additional sheets if necessary)

11. In your opinion, what effect has your tribal court had on your community? How have the resources from this grant contributed?
12. Describe any obstacles you are encountering in implementing or enhancing your tribal court and any needs you have at this time for technical or other assistance. Identify any resources or assistance that you think will help overcome these obstacles. Attach a new task and time line plan if your time lines have changed significantly.
13. Using the objectives and performance measures from your approved BJA application, please list and describe your progress toward each. If the information was covered in one of your responses to the questions above, please reference your response.
14. If you are an enhancement grantee, describe what enhancements or improvements you have made to your tribal court during the reporting period.
15. Please include any information you deem relevant to reporting progress in the implementation or enhancement of your tribal court. If you wish to highlight a strategy, event, or other activity, please include it here.